



SKANEATELES CENTRAL SCHOOL DISTRICT
45 EAST ELIZABETH STREET
SKANEATELES NY 13152
 (315) 685-8361
 Fax (315) 685-0347



Application for Substitute Employment

Name: _____ Date: _____
 Address: _____ Phone: _____
 _____ Email: _____

EMPLOYMENT POSITION DESIRED

Substitute Teacher:

- Elementary (*what grade(s)*) _____
- Middle School (*what subject(s)*) _____
- High School (*what subject(s)*) _____
- Special Area
 - Art
 - Music
 - Library
 - Special Education
 - Remedial Math
 - Physical Education
 - Home Economics
 - Technology/Computer
 - Remedial Reading
 - Other _____

Other:

- Clerical Aide (*what building(s)*) _____
- Substitute Clerical Aide (*what building(s)*) _____
- Special Education Aide (*what building(s)*) _____
- Substitute Special Education Aide (*what building(s)*) _____
- School Nurse (*what building(s)*) _____
- Substitute Nurse (*what building(s)*) _____
- Bus Aide Substitute

I. Teaching Certificates Held:

Subjects	Date Issued	Date Expired	State Acquired

II. Other Licenses/Certificates Held:

Subjects	Date Issued	Date Expired	State Acquired

III. **Education**

Complete all of the information requested for each institution you have intended, *including* high school.

<i>Institution</i>	<i>Address</i>	<i>Degrees/ Credits</i>	<i>Dates Attended</i>

IV. **Experience in the field to which you are applying**

Starting with your present position, please list your previous work experience below. Include any student teaching positions.

<i>Organization Name</i>	<i>Address</i>	<i>Position Held</i>	<i>Dates Employed</i>	<i>Reason For Leaving</i>

V. **References**

List below the names of three or more people we may contact. At least two of these people must be in your field. If you are currently employed, include the name of your immediate supervisor. If you are not currently employed, include the name of your most recent supervisor.

<i>Name</i>	<i>Position</i>	<i>Business Address</i>	<i>Phone Number</i>

VI. On a separate sheet of paper, please respond to the following topic: “The Role of Public Education in Preparing Students for the Future.”

PLEASE ATTACH A CURRENT RESUME

The Skaneateles Central School District is an equal opportunity employer. SCSD does not discriminate on the basis of age, race, ethnicity, religion, creed, disability, marital status, gender, gender identity, sexual orientation, veteran status, country of origin, or any status protected by law in the educational programs and activities which it operates.