



SKANEATELES RESERVE PLAN

Updated as of 6/30/2025

What is a Reserve? Reserves are funds the district sets aside to finance all or part of future planned or unplanned expenses they may incur.

How are Reserves funded? Reserves are funded through a surplus of revenues over expenditures in a given budget cycle.

How do Reserves help a district plan for the future? Using Reserves effectively increases the financial stability of the district and provides safety nets for any large and unexpected costs that might come upon the district.

What unexpected costs could a district see at any given time? Unexpected costs could include emergency repairs to our buildings, tax reassessment settlements, significant spikes in ERS and TRS contribution rates, etc.

RESERVE	PURPOSE	CURRENT FUNDING LEVEL	ALLOWABLE OR TARGET FUNDING LEVEL AMOUNT	GOAL
Retirement Contribution Reserve (Sub-Fund) – Teachers Retirement Reserve	To set aside funds to offset the costs associated with the annual employer contributions to the Teacher's Retirement System (TRS/instructional employees).	\$1,496,428	Target: \$1,348,746 Currently NYS law allows district to set aside 10% of their prior years TRS salaries paid. Districts are only allowed to fund up to 2% each year until they reach 10%. Funding was allowed starting in the 2018-19 school year. The district is currently in year 5 funding this reserve. Salaries paid in 2021-2022 totaled \$12,947,811.	To fund this reserve to meet the target funding level of 10% of the prior years' TRS salary. The reserve will provide a safety net for any unexpected fluctuations in the employer contribution rates from year to year.
Retirement Contribution Reserve – Employee Retirement Reserve	To set aside funds to offset the costs associated with the annual employer contributions to the Local Retirement System (ERS/non-instructional employees).	\$2,064,192	Target: No target limit. No further contribution needed at this time as it is currently funded to an appropriate level.	The goal is to offset any unexpected fluctuations in the ERS employer contribution rates from year to year. It will help the district provide a more stable and predictable budget from year to year.
Capital Reserve - \$2.5M (2018)	To help finance all or part of the cost of construction, reconstruction, or acquisition of an upcoming capital improvement or equipment purchase.	\$2,826,636	Allowable: \$2,500,000: Fully funded; additional funds earned from interest and can be used in future capital project work. Note: Additional Funds over are from interest earned and can be spent on additional work to be completed in future capital projects.	The District will be required to complete a Building Condition Survey (BCS) in 2025. This reserve is available to support a cash project to address any building needs from the BCS.
Capital Reserve - \$2.5M (2020)	To help finance all or part of the cost of construction, reconstruction, or acquisition of an upcoming capital improvement or equipment purchase.	\$2,826,636	Allowable: \$2,500,000: Fully funded; additional funds earned from interest and can be used in future capital project work. Note: Additional Funds over are from interest earned and can be spent on additional work to be completed in future capital projects.	To help offset the cost of the upcoming project in 2031-2032 where we have a significant amount of debt falling off. These funds are intended to be used for initial costs associated with a project to prevent from initial borrowing costs. We intend to move these funds out of the reserve before the 10-year expiration is reached.
Repair Reserve – Winkelman Field	To offset the costs of repairs associated with the Winkelman Field.	\$5,000	Allowable: \$5,000 - fully funded	Schedule a public hearing at a time prior to the start of a BOE meeting in June 2021 to discuss moving \$5,000 out of this reserve and into an allowable reserve (Capital, Tax Certiorari, or Retirement Contribution) as grandstands were reconstructed during Project 2021.
District Facilities	To offset the costs of repairs associated with the district's facilities	\$500,000	Target: \$500,000	To prepare for potential emergency repairs to district facilities and offset those costs.
Restricted for Tax Certiorari	To offset the costs associated with claims related to reassessment settlements.	\$724,093	Target: Each year the district inquires with local counties on potential outstanding tax settlement claims and funds the reserve accordingly.	To offset any ongoing or new tax settlement claims. These claims can be outstanding for several years and this will help keep the budget stable if they were to be settled at any given time.
Restricted for Employee Benefits	For payout of employee accumulated leave days upon resignation or retirement.	\$584,300	Target: \$578,955 The total estimated liability for all employees as of June 30th of the retiring fiscal year to support retirement incentives.	To provide stability to the budget as retirement incentive costs fluctuate each year.

Link 1: <https://www.osc.state.ny.us/files/local-government/publications/pdf/reservefunds.pdf>

Link 2: http://p12.nysed.gov/mgtserv/accounting/docs/reserve_funds.pdf

Link 3: https://www.nyssba.org/clientuploads/nyssba_pdf/Events/NSBMA-08-14-2015/module-3-materials.pdf