

## WELCOME TO THE MEETING

The Skaneateles Board of Education welcomes residents, staff members, students, parents/guardians and other interested individuals to all its meetings.

The decisions made at these meetings may cover a broad range of topics, including curriculum review, evaluation of current programs, approval of personnel decisions and recommendations, and all financial matters affecting the School District. All of these decisions are important because they affect the education of our children and the well-being of the entire community.

**School board meetings are meetings of the board of education that are required to take place in public; however, they are not actually meetings of the public.** Rather, they are business meetings held to conduct board business. The Board can better represent its constituents when members of the community take the time to observe the Board in action and to listen to members of the Board and the School District Administration on matters of public concern. In addition to the Board Members, the Superintendent and the Business Official sit at the board table.

## WHAT IS A BOARD OF EDUCATION?

The Board is the official policy-making body of the school district and is comprised of seven (7) volunteers elected to serve unsalaried terms of three years each.

The members of the Board of Education for the 2023-2024 school year are:

<u>Board Member</u>	<u>E-mail Address</u>	<u>Term Ends</u>
Danielle Fleckenstein, President	<a href="mailto:Dfleckenstein@skanschools.org">Dfleckenstein@skanschools.org</a>	2024
Amanda Nugent, VP	<a href="mailto:amandanugent@skanschools.org">amandanugent@skanschools.org</a>	2024
Kerry Brogan	<a href="mailto:kbrogan@skanschools.org">kbrogan@skanschools.org</a>	2024
Gary Campbell	<a href="mailto:gcampbell@skanschools.org">gcampbell@skanschools.org</a>	2025
Tim Chiavara	<a href="mailto:tchiavara@skanschools.org">tchiavara@skanschools.org</a>	2025
Dan Evans	<a href="mailto:devans@skanschools.org">devans@skanschools.org</a>	2026
Jenn Young	<a href="mailto:jyoung@skanschools.org">jyoung@skanschools.org</a>	2026

Email for the Board of Education:  
boe@skanschools.org

## RESPONSIBILITIES OF THE BOARD

The primary job of the elected Board of Education is to establish policies regarding the educational programs and the management of the School District. Other responsibilities of the Board include:

- Long-range planning for the District and approval of annual goals and objectives
- Appointing all District personnel to meet the goals
- Proposing an annual School District budget to the voters, consistent with educational needs and community resources, and overseeing its expenditures
- Evaluating the effectiveness of District programs and services
- Communicating the needs and progress of the District to the community
- Selecting the Superintendent of Schools

The President of the Board of Education is the spokesperson for the Board.

## HOW SCHOOL BOARD MEETINGS ARE CONDUCTED

School Board meetings, except for Executive Sessions, are held in public. Meeting dates and locations are listed in this brochure, in the District calendar, and on the website, <https://www.skanschools.org/>, under the Board of Education tab.

**SPECIAL MEETINGS** are held when it is necessary for the Board to take action on a matter before the next regularly scheduled meeting. Announcement of a Special Meeting is made at least 24 hours before the meeting is scheduled. Special meetings are open to the public and every effort is made to schedule them at a reasonable time.

**EXECUTIVE SESSIONS** are held when the Board needs to discuss a confidential matter as defined in the State's Open Meetings Law. These items include matters concerning individual personnel; individual students; labor and other contract negotiations; status of proposed, pending or current litigation; matters which may disclose the identity of a law enforcement agent or informer; matters which will imperil the public if disclosed; the preparation, grading, or administration of examinations; proposed acquisition, sale or lease of real property; or the proposed acquisition or the sale or exchange of securities. Executive Sessions are closed to the public.

**BUDGET WORK SESSIONS** are usually held in early spring for community input in the presentation of the Superintendent's preliminary budget and analysis by the Board. Budget work sessions are offered at various times and dates to help accommodate community members. Dates, times and locations will be posted on our website and via ParentSquare. Please note QR code on last page.

**A PUBLIC HEARING ON THE PROPOSED SCHOOL BUDGET** must be held at least seven days but not more than 14 days prior to the Budget Vote. During the Public Hearing, the Board may make a brief presentation, but the primary focus of the meeting is to hear comments from the public. The Annual School Board Elections and Budget Vote takes place every year on the third Tuesday in May, as per New York State Education Law.

## PUBLIC COMMENT

The following guidelines apply at all Board of Education public meetings:

Parents with questions concerning their child's program should first contact their child's teacher, and, if additional information is required, the building principal or the guidance counselor. The District has created a helpful flow chart that is available on the website for your reference, entitled: [\*Who To Speak To When You Have A Question Or Concern.\*](#)

Comments relating to a contract negotiation, litigation, or specific student, teacher, or staff member are considered to be confidential and, therefore, not permissible for discussion in this forum. Persons wishing to discuss such matters should present their comments to the Superintendent during regular business hours.

Comments should be stated in a respectful manner. The Board President will stop speakers and will not respond to those whose comments are deemed to be derogatory, inappropriate, or disrespectful.

Both statements and questions are allowed during the portion of the agenda reserved for community comments. Two opportunities for community comments will be provided during a Board meeting, at which time any appropriate district related matters may be raised. The first will be shortly after the Board meeting is convened. The second will occur following the regular

If appropriate, the Board will provide for another opportunity for community comments, but the Board may direct that all such comments are to be reserved for discussion on particular matters.

Any individual wishing to speak during community comments should approach the microphone reserved for public use and wait to be recognized by the Board President. When called upon, the speaker shall state his or her name and address or resident town for the record. The speaker shall then address comments to the Board President or the Board as a whole, even if the statements are ones to which the speaker would like the Superintendent or another party to respond. The Board President may choose to respond during public comment for the purpose of clarity or brevity in resolving an issue.

Speaking time at each community comments session is limited to one appearance at the microphone for three (3) minutes, unless additional time is permitted by the Board. The Board President reserves the right to close overall discussion of a particular matter if time constraints exist.

While public comment is permitted it is important to note that public comment is simply the opportunity for members of the public to offer comment. It is not a dialogue between the board and the community. **It is standard board practice to accept public comment without responding to specific questions or comments.**

Community members may also correspond directly with the Board by email, at the following address:

boe@skanschools.org

### BOARD OF EDUCATION MEETINGS

All Board Meetings will take place in the Board Room of the Admin. Building, unless otherwise indicated.

July 6	Organization Mtg	7:00PM
August 22	Regular Mtg.	7:00PM
September 5	Regular Mtg.	7:00PM
October 3	Regular Mtg.	7:00PM
November 7	Regular Mtg.	7:00PM
December 5	Regular Mtg.	7:00PM
January 9	Regular Mtg.	7:00PM
February 6	Regular Mtg.	7:00PM
March 12	Regular Mtg.	7:00PM
April 9	Budget Session	7:00PM
April 17	BOCES Budget Vote	7:30AM
May 7	Regular Mtg.	7:00PM
May 21	Budget Vote/Certification	9:00PM
<i>Polls Open 7AM—9PM</i>		
June 4	Regular Mtg.	7:00PM

Occasionally, it might be necessary to change the date of a meeting or hold additional meetings. For the most up-to-date information on meetings please visit the District Website, <https://www.skanschools.org/> or call the District Clerk at 315-291-2221.

### AGENDA

Agendas and supporting documents are forwarded to Board members in advance of each meeting in order to allow sufficient time for review. Due to time considerations and the desire to have Board trustees prepared for topics, deviation is not advised.

Copies of the agenda are available to the public at each meeting. The agenda outlines the order of business and the President may vary the order, if suitable. The agenda is also posted in BoardDocs prior to each meeting. The link is: <https://go.boarddocs.com/ny/skan/Board.nsf/Public>

Scan QR code to access Parent Square



Skaneateles Central Schools

Board of Education Meeting

Skaneateles, NY 13152  
Skanschools.org



### **Mission**

Every Skaneateles Laker will have opportunities and support to develop strong relationships, form meaningful connections, and explore multiple pathways for lifelong learning.

### **Vision**

The Skaneateles Central School Community will be a welcoming and inspiring place to learn, grow, work, and live.

### **Core Values**

Skaneateles Central Schools is guided by our core values: Relationships, Connections and Learning.

**Relationships:** Lakers respect and value other people.

**Connections:** Lakers are connected – in our community, in our world, and in our learning.

**Learning:** All of us. All of the time.