



# Skaneateles Central School District

*Nationally Recognized for Excellence*  
45 East Elizabeth Street  
Skaneateles, New York 13152

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Superintendent of Schools  
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School Business Manager  
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Director of Personnel & Operations  
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November 1, 2022

Office of Audit Services  
87 Washington Avenue, Room 524  
Albany, New York 12234

Office of the State Comptroller  
Division of Local Government Services  
And Economic Development  
Data Management Unit, 12th Floor  
110 State Street  
Albany, New York 12236

Re: Corrective Action Plan related to 2021-2022 Audited Financial Statements and Management Letter

Dear Office of the State Comptroller:

Below are the District's responses in regards to the 2021-2022 audit management letter received by the office of Grossman St. Amour:

**Unreserved Undesignated General Fund Balance** – Currently the district is over the NYS allowable unassigned fund balance limit of 4%. Administration will work closely with the Board of Education and Audit, Budget and Finance Committee in developing a fund balance management plan to decrease the unassigned fund balance amount over time. We expect this initiative to commence during the 2022-2023 school year and beyond as we prioritize how to spend these funds in the most responsible way.

Please feel free to contact me with any questions. Thank you.

Sincerely,

Connor Brown  
School Business Manager

Skaneateles High School  
Michael Caraccio  
(315) 291-2231

Skaneateles Middle School  
Michael Olley  
(315) 291-2241

State Street Intermediate School  
John Lawrence  
(315) 291-2261

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