



*Skaneateles Central
School District*
Nationally Recognized for Excellence
45 East Elizabeth Street
Skaneateles, New York 13152

Eric Knuth
Superintendent of
Schools
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School Business Manager
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November 5, 2021

Office of Audit Services
87 Washington Avenue, Room 524
Albany, New York 12234

Office of the State Comptroller
Division of Local Government Services
And Economic Development
Data Management Unit, 12th Floor
110 State Street
Albany, New York 12236

Re: Corrective Action Plan related to 2020-2021 Audited Extraclassroom Activity Funds

Dear Office of the State Comptroller:

Below are the District's responses in regards to the 2020-2021 audited management letter for the Extraclassroom Activity Funds received by the office of Grossman St. Amour:

Cash Receipts: The district will work with student and employee advisors on ways to strengthen the cash receipt process. This will be accomplished during the annual training provided to all stakeholders of extraclassroom activity funds. We expect this initiative or increased efficiencies to commence during the 2021-2022 school year.

Please feel free to contact me with any questions. Thank you.

Sincerely,

Connor Brown
School Business Manager

Skaneateles High School
Gregory Santoro
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Michael Caraccio
(315) 291-2241

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