



Skaneateles Central School District
Nationally Recognized for Excellence
45 East Elizabeth Street
Skaneateles, New York 13152

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October 24, 2019

Office of Audit Services
87 Washington Avenue, Room 524
Albany, New York 12234

Office of the State Comptroller
Division of Local Government Services
And Economic Development
Data Management Unit, 12th Floor
110 State Street
Albany, New York 12236

Re: corrective action plan relative to the audit management letter, 2018-2019 school year

Dear Office of the State Comptroller:

Please see the below responses in regards to the 2018-2019 audit management letter received by the office of Raymond F. Wager, CPA, P.C., A Division of Mengel, Metzger, Barr and Co., LLP.:

School Lunch Fund – The district closely monitors the School Lunch Program. Our School Lunch Director continues to look for ways to decrease costs and increase both participation and revenue in order to maintain the financial integrity of the program.

Policies and Procedures –The district continues to work closely with Erie 1 BOCES and the district's Policy Committee to review, update and implement new policies and procedures. It is anticipated that district's procurement policy will be reviewed and updated by March 2020.

Capital Projects – The district is currently working with our vendor, Asset Systems, to remove our completed capital projects from a work in progress to a depreciation schedule. It is anticipated that the district will complete this review prior to June 30, 2020.

Sincerely,

Christine DeMass

Skaneateles High School
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Skaneateles Middle School
Michael Caraccio
(315) 291-2241

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