



**Skaneateles Central School District**  
*Nationally Recognized for Excellence*  
**45 East Elizabeth Street**  
**Skaneateles, New York 13152**

**Eric Knuth**  
**Superintendent of Schools**  
(315) 291-2221

**Connor Brown**  
**School Business Manager**  
(315) 291-2268  
Fax (315) 685-0347

Team,

Thank you for your ongoing cooperation with the constantly changing regulations from the Governor's office, NYSDOH, and NYSED. The purpose of this letter is to inform our school community about the required COVID-19 Vaccination/ weekly testing mandate for all school employees. The most recent guidance released from NYSDOH can be found here [NYSDOH guidance 9.2.21](#)

Thanks to your cooperation we have identified all school faculty and staff in need of weekly COVID-19 testing and have a plan in place to accomplish required testing in a convenient way. Our plan is included below:

- Proof of weekly testing is a condition of continued employment. This is not optional per Governor's order.
- Beginning Monday, 9/13/2021 anyone who has not yet provided proof of vaccination to our school nurses or their direct supervisors is **required** to submit to weekly COVID-19 testing. \*\*\*Please note this is not open diagnostic testing but only for those individuals who have not provided proof of vaccination. Anyone experiencing symptoms should not be testing at school, must not report to work, and must be tested by a healthcare provider and provide proof of a negative test in order to return to work.
- For anyone requiring weekly testing including:
  - Buildings/grounds/custodial, cafeteria, MS and HS faculty and staff, testing will be held Mondays (or the first day of school that week) from 2:00-3:00 at our middle school nurse's office.
  - For Waterman Primary and State Street Intermediate Schools, faculty and staff testing will be held Mondays (or the first day of school that week) at 8:00 am in the nurse's office.
- If there are occasions where these times are not possible, you must secure a negative test on your own within 72 hours prior to the start of each week of school. Proof of testing must be provided to your direct supervisor before 8:00 am, the first day of school each week.

Thank you for your understanding and flexibility as we continue to keep our school community safe and our kids in school and learning.

Sincerely,

Eric Knuth  
Superintendent of Schools