

Skaneateles Central Schools

Protocol for Information, Questions and Suggestions

Please follow the steps below to find Information, to ask Questions, and/or to make Suggestions regarding our schools:

Accountability for Student Learning (NYS Assessment, Regents Exams, Local Assessments)

- Step 1: Classroom Teacher *If not resolved...*
- Step 2: Curriculum Coordinator *If not resolved...*
- Step 3: Building Principal *If not resolved...*
- Step 4: Eric Knuth, Superintendent *If not resolved...*
- Step 6: Board of Education

Attendance

- Step 1: Building Secretary *If not resolved...*
- Step 2: Building Principal *If not resolved...*
- Step 3: Eric Knuth, Superintendent *If not resolved...*
- Step 4: Board of Education

Athletic/Sports Information

- Step 1: Coach *If not resolved...*
- Step 2: Steve Musso, Director of Student Wellness, Activities, and Athletics *If not resolved...*
- Step 3: For Grades 9-12, Michael Major, Assistant Principal *or* Gregory Santoro, Principal For Grades 6-8, Mike Caraccio, Principal *If not resolved...*
- Step 4: Eric Knuth, Superintendent *If not resolved...*
- Step 5: Board of Education

Breakfast/Lunch Programs

- Step 1: Jennifer Kuryla, Food Service Director *If not resolved...*
- Step 2: Connor Brown, Business Manager *If not resolved...*
- Step 3: Eric Knuth, Superintendent *If not resolved...*
- Step 4: Board of Education

Building and Grounds

- Step 1: Elaine MacLachlan, Assistant Director of Facilities *If not resolved...*
- Step 2: Connor Brown, Business Manager *If not resolved...*
- Step 3: Eric Knuth, Superintendent *If not resolved...*
- Step 4: Board of Education

Building Use Request (Scheduling Events in School Facilities)

- Step 1: Tammy Dudden, A/V Communications (**for in school requests**) *or* DeAnn Sears, Athletic Coordinator (**for gym or field requests**) *If not resolved...*
- Step 2: Elaine MacLachlan, Assistant Director of Facilities *If not resolved...*
- Step 3: Connor Brown, Business Manager *If not resolved...*
- Step 4: Eric Knuth, Superintendent *If not resolved...*
- Step 5: Board of Education

Curriculum Information (Class/Course)

- Step 1: Teacher and/or School Counselor *If not resolved...*
- Step 2: Curriculum Coordinator *If not resolved*
- Step 3: Building Principal *If not resolved...*
- Step 4: Eric Knuth Superintendent *If not resolved...*
- Step 5: Board of Education

District Communications/Publishing

- Step 1: Rebecca York, School Communications Coordinator *If not resolved...*
- Step 2: Eric Knuth, Superintendent *If not resolved...*
- Step 3: Board of Education

Graduation Requirements

- Step 1: Guidance Counselor *If not resolved...*
- Step 2: Curriculum Coordinators, *If not resolved...*
- Step 3: Michael Major, Assistant Principal *If not resolved...*
- Step 4: Gregory Santoro, Principal *If not resolved...*
- Step 5: Eric Knuth, Superintendent *If not resolved...*
- Step 6: Board of Education

Medical Information

- Step 1: School Nurse *If not resolved...*
- Step 2: Steve Musso, Director of Student Wellness, Activities, and Athletics *If not resolved...*
- Step 3: Principal *If not resolved...*
- Step 4: Connor Brown, Business Manager *If not resolved...*
- Step 5: Eric Knuth, Superintendent *If not resolved...*
- Step 6: Board of Education

School Safety / Code of Conduct / Classroom Behavior

- Step 1: Classroom Teacher/School Counselor *If not resolved...*
- Step 2: Principal *If not resolved...*
- Step 3: Eric Knuth, Superintendent *If not resolved...*
- Step 4: Board of Education

High School Guidance and Career Services

- Step 1: School Counselor *If not resolved...*
- Step 2: Michael Major, Assistant Principal *If not resolved...*
- Step 3: Gregory Santoro, Principal *If not resolved...*
- Step 4: Eric Knuth, Superintendent *If not resolved...*
- Step 5: Board of Education

Intervention Counseling

- Step 1: School Counselor/Social Worker *If not resolved...*
- Step 2: Building Principal *If not resolved...*
- Step 3: Jennifer Whipple, Director of Learning *If not resolved...*
- Step 4: Eric Knuth, Superintendent *If not resolved...*
- Step 5: Board of Education

Special Education Information/Special Needs

- Step 1: Special Education Teacher *If not resolved...*
- Step 2: Jennifer Whipple, Director of Learning *If not resolved...*
- Step 3: Eric Knuth, Superintendent *If not resolved...*
- Step 4: Board of Education

Technology

- Step 1: Dr. Paul Blair, Director of Innovation, Instructional Design and Technology *If not resolved...*
- Step 2: Building Principal *If not resolved...*
- Step 3: Connor Brown, Business Administrator *If not resolved...*
- Step 4: Eric Knuth, Superintendent *If not resolved...*
- Step 5: Board of Education

Transportation Information (Pickup, Route Problems, Bus Behavior, etc.)

- Step 1: Stephen Amo, Transportation Supervisor *If not resolved...*
- Step 2: Building Principal *If not resolved...*
- Step 3: Connor Brown, Business Manager *If not resolved...*
- Step 4: Eric Knuth, Superintendent *If not resolved...*
- Step 5: Board of Education

Contact Information

Skaneateles High School Staff

(315) 291-2231

Guidance & Career Services

(315) 291-2237

Athletics Staff

(315) 291-2236

High School Nurse

(315) 291-2235

District Office Staff

(315) 291-2221

Transportation Staff

(315) 291-2270/(315) 685-7953

Food Service

(315) 291-2248

Produced in accordance with District Policy 2211 - *Public Complaints* and 3203 –
Administrative Chain of Command